



<b>Proposal Date</b>	May 2, 2021
<b>Client Name</b>	Montana Association of Conservation Districts
<b>Project Deliverables</b>	Six Hour Leadership Training
<b>Project Date</b>	June 8, 2021
<b>Project Fee</b>	\$1,200.00 + mileage to and from Bozeman, MT

<b>Draft Six Hour Agenda</b>	
Time	Activity
15 minutes	Welcome: <ul style="list-style-type: none"> <li>✓ Introductions</li> <li>✓ Desired Outcomes</li> <li>✓ Expectations &amp; Agreements</li> </ul>
75 minutes	Structure & Process: In this session, participants will be introduced to the value of structure and process in a variety of leadership, management, and work planning activities. At the conclusion of the session participants will have the ability to: <ul style="list-style-type: none"> <li>✓ Articulate the relationship between structure, process, and conflict.</li> <li>✓ Identify the structural tools necessary to establishing strong leadership relationships and systems.</li> <li>✓ Apply a simple process model to a variety of leadership activities.</li> </ul>
15 minutes	Break
90 minutes	In this session, participants will explore the Mind Styles framework to better understand personal learning and working preferences. At the conclusion of the session, participants will have the ability to: <ul style="list-style-type: none"> <li>✓ Describe the four primary Mind Styles.</li> <li>✓ Characterize the leadership preferences and strengths of their preferred style.</li> <li>✓ Articulate the value and role of each Mind Style.</li> </ul>
15 minutes	Break
90 minutes	In this session, participants will be introduced to fundamental communication skills designed to support the successful navigation of difficult conversations and conflict. At the conclusion of the session participants will have the ability to: <ul style="list-style-type: none"> <li>✓ Exercise congruent communication skills.</li> <li>✓ Develop and deliver effective feedback messages.</li> <li>✓ Engage in generative dialogue using inquiry and advocacy.</li> </ul>
15 minutes	Break
30 minutes	Applications for upcoming strategic planning activities
15 minutes	Closing & Next Steps