



Montana Association of Conservation Districts

MONTANA ASSOCIATION of CONSERVATION DISTRICTS

We're growing Montana's future.

MACD BOARD MEETING FINAL MINUTES
FEBRUARY 11, 2019
APPROVED APRIL 8, 2019

MEETING CALLED TO ORDER BY PRESIDENT MARK SUTA AT: 7:48am

BOARD MEMBERS PRESENT:

Mark Suta (PRES)	William Bernard (1)	Bob Petermann (2)	Steve Schanaman (4)	Mike Hansen (6)
Jim Simpson (VP)	Dean Rogge (1)	Steve Hertel (3)	Don Youngbauer (4)	Rick VanDyken (6)
Gary Giem (TREAS)	Tony Barone (2)	Steve Hedstrom (3)	Pete Woll (5)	
Jeff Wivholm (1)	Roddy Rost (2)	Judi Knapp (4)	Bill Naegeli (5)	

PARTNER MEMBERS PRESENT: Karl Christians

JANUARY 14, 2019 MINUTES:

- Motion: Willie Bernard
- Seconded: Steve Schanaman
- Discussion: No additions or corrections
- VOTE: Motion carries

FINANCIAL STATEMENTS: Gary Giem Recommended Approval

- Motion: Mike Hansen
- Seconded: Bob Petermann
- Discussion: None
- VOTE: Motion Carries

OLD BUSINESS:

NEW BUSINESS:

1. **FINANCIAL MANAGEMENT - APPROVED BY THE EXECUTIVE COMMITTEE:** The Executive Committee discussed improving the finance transparency with the membership. Dan met with the Montana Non-Profit Association President. Dan recommended the following process. The Executive Committee liked the new approach and approved the recommendation.
 - a. The Treasurer chairs the finance portion of the committee business
 - b. The finance committee review the budget, P/L, balance sheet, investments, checks written, and current credit card charges for the month preceding their conference call.

- c. The finance committee chair work with the ED to provide a high level summary to be shared with the membership through the District Dispatch each month.
 - Motion: Mike Hansen moved to accept finance committee recommendation
 - Seconded: Jim Simpson
 - Discussion: Bob Petermann indicated that was a big complaint from districts that hadn't paid dues and he thought it was a good move.
 - VOTE: Motion Carries
- 2. WATER STANDING COMMITTEE ADDITIONAL MEMBERSHIP:** Dan discovered a discrepancy between the documentation noting committee membership and what was actually approved. Curt Rosman (Lake County CD), John Anderson (Ruby Valley CD), Dan Young (Richland County CD), and Dean Sirucek (Flathead CD) had not been officially approved by the MACD Board. These were folks added during Jeff Wivholm's tenure and is merely a clean-up item. Dan felt this was an incidental issue and the Executive Committee approved the additional members to the committee. The item is presented here for full board approval.
- Motion: Jeff Wivholm motioned to accept the new members to the Water Committee
 - Seconded: Gary Giem
 - Discussion: Mark Suta indicated that according to the by-laws, the Board had to approve members to a standing committee.
 - VOTE: Motion Carries
- 3. SOIL & LAND USE STANDING COMMITTEE APPOINTMENT:** Steve Tyrrel suggested Herb Argabright from Broadwater CD be accepted as an appointee to the committee.
- Motion: Rick Van Dyken motioned to include Argabright to Soil and Land Use Committee
 - Seconded: Jeff Wivholm
 - Discussion: Mark Suta asked if he met the requirements; Dan indicated he had been vetted by Steve Tyrrel
 - VOTE: Motion Carries
- 4. PER DIEM POLICY FOR BOARD TRAVEL:** The policy for staff travel follows the state per diem guidelines for meals. Dan recommends MACD accept the same per diem rates as policy for any Board travel. This measure will provide travel policy consistency.
- Motion: Jeff Wivholm moved to accept the state per diem rates as policy for board travel.
 - Seconded: Mike Hansen
 - Discussion: None
 - VOTE: Motion Carries
- 5. INVESTMENT POLICY:** The association has 3 investment accounts. The Executive Committee discussed establishing an Investment Policy. The Exec. Committee agreed to direct the ED to research establishing an investment policy and report back at the Spring Board meeting. Current policy states:
- "MACD and SWCDM should limit the funds in its checking account to \$100,000 or less. Any amount above \$100,000 should be transferred to an interest bearing account or

other investment vehicle approved by the Board. The MACD investment account will require two signatures for any withdrawal of funds.”

Dan recommends the Board accept the Exec. Committee recommendation as the current policy does not fit with the current practice or need to conduct transfers to checking from two of the dedicated accounts: Legislative/Education and Scholarship.

- Motion: Mike Hansen moved to accept Exec. Committee recommendation.
- Seconded: Steve Schanaman
- Discussion: None
- VOTE: Motion Carries

EXECUTIVE DIRECTOR REPORTS:

1. LEGISLATIVE UPDATE

- a. **DNRC BUDGET HEARING**
- b. **HB 300 – 2.5% SALES TAX**
- c. **HB 383 & 399**
- d. **FWP BUDGET HEARING**
- e. **STATE IDs**

2. RESOLUTION PROCEDURAL 2/20 COMMITTEE MEETING

3. PARTNERSHIP INROADS (DOAg, DEQ, FWP)

4. MEETING OF MINDS RESCHEDULING

PARTNER COMMENTS: None

PUBLIC COMMENT: None

NEXT MEETING: MARCH 11, 2019 – 7:30AM CONFERENCE CALL

MOTION TO ADJOURN THE MEETING: Don Youngbauer

SECONDED: Bill Naegili

VOTE: Motion Carries; meeting adjourned at 8:20am